



Emin International Academy

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(Managed by KMMT)
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31-08-2026

MINUTES OF THE PTA MEETING

Academic Year 2026-27

Date: 31 August 2026 | Time: 3:45 p.m. – 4:45 p.m.

Venue: Principal's Cabin, Emin International Academy

1. Members Present

The meeting was attended by the Principal, school management/academic representatives, and 11 parents.

School Representatives:

- Mrs. Mumtaj P – Principal
- Mrs. Reshmi C M – Vice Principal
- Dr. Sajid Ali – Director, IAS Academy
- Mr. Muhammad Ajmal – Academic Head, IAS Academy
- Dr. Neetu Jose – Faculty, KGI

2. Opening of the Meeting

The meeting commenced at 3:45 p.m. with the Principal welcoming the parents and briefly introducing himself. She invited the parents to share their feedback, suggestions and expectations regarding the academic and overall development of the school.

3. General Feedback from Parents The parents expressed their desire to see Emin International Academy emerge as one of the leading schools and appreciated the efforts being taken towards the development of the institution.

Both long-standing and newly associated parents expressed that they had chosen the school with the expectation that their children would receive quality education along with additional opportunities and experiences beyond conventional classroom learning.

The parents' suggestions were primarily aimed at improving the overall standards of the institution and providing students with a more holistic and enriching educational experience.

4. Key Suggestions and Concerns

Sl. No.	Parent Feedback / Suggestion	Action Proposed
1	Introduction of more co-curricular activities	Expand and strengthen CCA opportunities for students
2	Conduct of educational tours and field visits	Plan age-appropriate educational tours and experiential learning opportunities
3	Conduct of Annual Day	Include Annual Day in the school's annual activity calendar
4	Conduct of Arts Fest and cultural activities	Explore opportunities for arts, cultural and creative activities
5	More activity-oriented education	Gradually introduce experiential, activity-based and student-centred learning
6	Overall improvement of academic standards	Implement academic reforms in a systematic and phased manner

5. Academic Development Plan

The Principal informed the parents that several academic reforms and structural changes are being planned to enhance the quality of education. She explained that the implementation would be carried out progressively, beginning with the Foundational Stage (Pre-Primary to Class II), followed by the Preparatory Stage, Middle Stage and Secondary Stage.

The Principal also briefed the parents about the National Education Policy (NEP) 2020 and the National Curriculum Framework (NCF) 2023, and explained the importance of aligning the school's academic practices with the evolving educational framework and CBSE requirements.

She informed the parents that orientation and training sessions would be conducted for both parents and teachers to ensure effective implementation of the proposed academic changes.

6. Technology and Innovation Initiatives

The Principal informed the parents about the proposed introduction of the following initiatives:

- Robotics and Innovation Lab
- School ERP System
- Greater use of technology in academic and administrative processes
- Improved accessibility of school-related information and communication for parents

These initiatives are intended to enhance students' exposure to emerging technologies and make school processes more efficient and accessible.

7. Parent-School Collaboration

The Principal emphasised that the active collaboration of parents and teachers is essential for the overall success of the institution and the development of students.

Parents were encouraged to provide constructive feedback and actively participate in the development initiatives of the school.

The Principal also informed the parents that a PTA General Body meeting would be conducted subsequently and invited interested parents to become active members of the PTA.

8. Overall Outcome

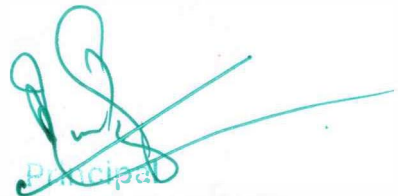
The meeting was positive, constructive and forward-looking. The parents demonstrated a strong interest in the academic and holistic development of their children and expressed their willingness to support the school's developmental initiatives.

The meeting concluded at 4:45 p.m. with appreciation for the parents' participation, valuable suggestions and continued cooperation.

9. Follow-up / Action Points

Action Point	Proposed Responsibility	Status
Strengthening CCA activities	School Academic Team	To be planned
Educational tours/field visits	School Management & Activity Coordinators	To be planned
Annual Day and Arts Fest	School Management	To be included in activity calendar
Planned academic restructuring	Principal & Academic Team	To be implemented progressively
Teacher orientation on NEP/NCF/CBSE framework	Principal & Academic Team	To be scheduled
Robotics & Innovation Lab	School Management	Under planning
School ERP implementation	Management/IT Team	Under planning
PTA General Body formation	Principal & Parents	To be conducted subsequently

Meeting concluded at: 4:45 p.m.



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